



## Do you have skills to help Firm Roots grow?

*Firm Roots Cancer Support is a small Christian voluntary organisation. Our volunteers run local groups in various locations around the UK. We offer people prayer, support and a safe place to share experiences of their cancer journey – either their own, or someone they love or care for. We are growing a network of similar online groups. We also run retreat days for reflection and prayer. More details about us on our website [www.firmroots.org.uk](http://www.firmroots.org.uk)*

Firm Roots Cancer Support are looking for skilled people who have suitable expertise to help us grow our organisation. You do not need to have experience of cancer yourself, as long as you have a heart for supporting those with cancer, and believe in the power of Christian prayer.

We are keen to hear from those who can consider offering some short-term expertise, or becoming a committee member. All these are non-salaried, voluntary roles.

### Providing short term guidance and expertise

If you have any experience of setting up an unincorporated community group, we need help creating suitable governance structures. We think it unlikely that we would become a registered charity in the foreseeable future.

### Committee membership

At the moment we hold monthly evening committee meetings online. Members are based in various parts of the UK and communicate by phone, email and virtual meetings.

We need a **Treasurer** and a **Secretary**: specific details can be found on our website under the **Help us Grow** section.

Our committee also needs people with the following skills:

- **Networking & Growth:** Organisation promotion, liaison with local churches, recruiting volunteers, new groups
- **Public relations & Publicity:** Liaison with the media, including social media
- **Event organisation:** Planning & managing conferences, retreats and training sessions
- **Volunteer support:** Ensuring volunteers feel valued, supported, trained and directed
- **Fund Raising:** For retreat days, events, publicity, website and running costs
- **Website development:** Design, SEO, monitoring and maintenance.

### Personal attributes & skills

Committed Christian

Experience of some of the tasks listed above

Familiar with Office 365 or similar (Word etc), email and internet, virtual meeting platforms

Experience of working in some kind of team or group

Good standard of English and communication skills

Previous work or knowledge of the management of small charities or community groups

If you are able to offer some time to help Firm Roots Cancer Support develop, please contact acting Chair Richard Cox for an informal discussion. Email [richardcox@gmail.com](mailto:richardcox@gmail.com) or ring 07880 737748.

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